

CELCIS-WMU

Fall 2009



CAREER ENGLISH LANGUAGE CENTER FOR INTERNATIONAL STUDENTS (CELCIS)

CELCIS-WMU

Welcome to CELCIS!

Welcome to Western Michigan University and Kalamazoo. The CELCIS office is located on the lower level of Ellsworth Hall. Our office hours are 8:00 AM to 5:00 PM, Monday through Friday. The following information will help you plan for your arrival and begin your studies at CELCIS. Please read this information carefully and bring it with you to Kalamazoo.

Orientation for all new students starts on Tuesday, September 8, at 9:30 AM in the Bernhard Center, Room 157 (located next to Ellsworth Hall). Check-in is at 9:00 AM. You will meet the CELCIS instructors and have an opportunity to ask questions about the CELCIS curriculum, Western Michigan University, and other topics of interest to you.

If you are planning to live in a dormitory during the Fall Semester, plan to arrive at the CELCIS office on Tuesday, September 8 between 8:00 AM and 8:30 AM. CELCIS will also help you move in and take you shopping on September 8.

Registration and **complete** payment of tuition will take place in the CELCIS office on Tuesday, September 10.

All new students are required to attend Orientation. If you do not attend Orientation on Tuesday, September 8, a \$50 no-show fee will be added to your WMU student account. This fee can only be waived if the Interim Director of CELCIS gives you permission to be absent.

The CELCIS Office will be closed on Monday, September 7, 2009, to observe the Labor Day holiday.

Costs for the Fall 2009 Semester

(September 8-December 18)

<i>CELCIS Tuition and Fees</i>		<i>Dormitory Housing</i>	
Tuition:	\$4,518.00	Double Room w/meal service	\$3,892.00*
Application Fee:	\$100.00	(Unlimited entries per week)	
Hospital/Sickness Insurance:	540.00	Double Room w/meal service	\$3,795.50*
Student Fees:	120.00	(15 meals per week)	
<u>*Recreation Center (Gym)</u>	<u>75.00</u>	Double Room w/meal service	\$3,573.00*
		(10 meals per week)	
TOTAL	\$5,353.00	Double Room Only	\$2,007.50*
		(No meal service)	

*Optional

Complete payment is expected from all students at the time of registration

If you paid a tuition deposit, subtract that amount from "Total". The application fee and tuition deposit are non-refundable.

Books will cost about \$200 for the semester. You will be told on the first day of classes which books to buy.

Note: Costs indicated are APPROXIMATE and may change slightly without prior notice

What to bring to Registration

- Passport
 - Hospital Insurance policy and card (if you are bringing insurance from your home country, make sure the policy is written in English.)
 - Complete payment of tuition and fees
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WMU Apartments

To live in a WMU apartment, you must:

- Be at 18 years old or older
- Apply early!

Apartments (furnished or unfurnished) include:

- Stove
- Refrigerator
- Fire extinguisher
- Smoke detector
- Telephone
- Coin operated laundry facilities
- Campus parking sticker
- Utilities

CELCIS cannot reserve an apartment for a student.

WMU Apartments
269-387-2175, 1-800-882-9819
Fax: 269-387-4786
ca_staff@aerf.faunce.wmich.edu
<http://www.wmich.edu/apartment>



If you have any questions, contact the WMU Apartments Office directly.

Apply on-line at

<http://wmich.edu/apartment>

Temporary Housing

If you arrive to Kalamazoo before the dormitory is officially open, you can stay in a hotel. Several hotels choices are listed below.

Comfort Inn Downtown
739 West Michigan Avenue
Tel: 269-384-2800
Email:
gmmmi255@choicehotels.com
Web: www.choicehotels.com

Approximate cost per night:
\$80.00—\$85.00

Holiday Inn West
2747 South 11th Street
269- 375-6000
Fax: 269- 375-4196
\$70 ~ \$80 per night

Free shuttle from the Kalamazoo Airport

Offers WMU student discount

Super 8 Motel
618 Maple Hill Drive
269- 345-0146
\$55~\$65 per night
Offers WMU student discount

Taxi Service

If you need a taxi, call:

- Rapid Cab 349-9300
- Yellow Cab 345-0177

Approximate Cost:

- \$7.00 for up to first 2 miles/\$2.50 for each additional mile (does not include tip)
- You should tip the driver



The Thanksgiving holiday will be observed Thursday, November 26 and Friday, November 27. There will be no classes on these days and the CELCIS office will be closed.

Hospital/Sickness Insurance

In the United States, health care is very expensive. It is important that you have hospital/sickness insurance while in the United States.

- CELCIS students can use the WMU Health Center for minor sicknesses or injuries
- You must have complete medical insurance to pay for treatment in a doctor's office or a hospital if you have a major accident or sickness.
- You can buy insurance in your home country. It must have at least \$50,000 coverage for sickness and at least \$50,000 coverage for injury. You must have a copy of the policy in English at the time of registration or else you will be required to pay for university insurance. (Sorry, no exceptions.)



OR

You can buy hospital/sickness insurance from the university.

University insurance:

- Costs approximately \$540 per semester (15 weeks)
- Student is covered in any country but his/her home country
- Student can use the Sindecuse Health Center at Western Michigan University with minimum or no costs
- **Does not pay for pre-existing conditions**

Bring your medical records and immunization records with you to Kalamazoo. This is especially important if you have any medical conditions that will require treatment when you are in the United States.

Health and TB Requirements

Students in CELCIS are required to complete the university's health center health and medical forms. These forms were sent to you with your I-20 form. You must complete the forms and bring them with you to registration.

University policy states that international students are required to submit results of a Tuberculosis (TB) Mantoux intradermal skin test during their first semester/session enrolled. You do not have to take the TB skin test if you are from the countries listed below. If you have had a TB test within the last three (3) months, please bring official results with you. Information about the TB requirement was sent to you with your I-20 form and admissions letter.

You may either have a TB test done in your country and bring the test results (in English) with you to Kalamazoo OR have the TB test done upon arrival in Kalamazoo at the university's health center. Cost of the TB test is \$12.00

America Samoa, Australia, Belgium, Canada, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Italy, Jamaica, Liechtenstein, Luxembourg, Malta, Monaco, Netherlands, New Zealand, Norway, San Marino, St. Kitts & Nevis, St. Lucia, USA, Sweden, Switzerland, United Kingdom, United States, Virgin Islands

How much money should I bring to Kalamazoo?

If you plan to live in a dormitory with meal service every day, you will need approximately \$9,000 per semester (4 months). You should bring at least \$500 for personal expenses.

- You cannot earn enough money to pay your expenses by working.
- Tuition and fees must be paid in full at the time of registration.
- We recommend that you carry international traveler's checks
- Financial aid and/or scholarships are not available to CELCIS students



Schedule for the beginning of the Fall Semester

The CELCIS Office will be closed Monday September 7, to observe the Labor Day holiday

Tuesday, September 8	8:00 AM-8:30 AM	Dormitory move-in	CELCIS office
Tuesday, September 8	9:00 AM	Orientation Check-In	Bernhard Center
Thursday, September 9	9:00 AM	Testing	CELCIS office
Thursday, September 10	8:00 AM	Registration/Payment of tuition	CELCIS office
Monday, September 14	7:45 AM	Classes begin	Bernhard Center

Tips on How to Succeed with your Classes

- Attend class every day, on time
- Actively participate in your class discussions and group assignments
- Visit your instructors during office hours if you have any questions about the class and/or homework
- Participate in CELCIS and Western Michigan University activities
- Speak English outside of class as often as possible
- Read English magazines and newspapers

The Children's Place Day Care Center

The Children's Place is a daycare facility that is located on WMU's campus.

Children must be:

- Ages 15 months-12 years old

Hours

7:00 AM-5:30 PM, Monday-Friday

Registration is on a first-come, first-serve basis

Highlights of The Children's Place:

- A before and after-school program for 7-9 years olds is available.
- Licensed through the State of Michigan, Department of Social Services



The Children's Place
269-387-2277
<http://www.wmich.edu/childrensplace/cp.html>

What is the weather like in Kalamazoo?

Kalamazoo has four seasons: winter, spring, summer, and fall. During the fall, winter, and spring seasons, warm clothing, coats, gloves, hats, and well insulated, waterproof footwear are necessary.	Temperature (Average)	F	C
	Winter	16~60	-9~16
	Spring	48~81	9~27
	Summer	60~90	16~32
	Fall	22~76	-5~24

Student Recreation Center at WMU

CELCIS students are able to become a member of the Student Recreation Center (SRC) at WMU. While WMU students must pay the membership fee as part of their tuition, CELCIS students have the option of becoming a member or not.

If you would like to become a member of the SRC, you can apply and pay the Recreation Center fee (see first page of Arrival Information for cost) once you arrive in Kalamazoo. CELCIS is not responsible for collecting the membership fee. During Orientation week, we will take you on a tour of the SRC to help you decide if you wish to become a member or not.

Recreational opportunities include basketball, volleyball, swimming, jogging, weight lifting, table tennis, badminton, golf, racquetball, tennis, aerobics, soccer and more.

Places to visit near Kalamazoo

Chicago, Illinois: approximately 2-1/2 hours west of Kalamazoo

Detroit, Michigan: approximately 2-1/2 hours east of Kalamazoo

Michigan City, Indiana (Prime Outlet Mall): approximately 1 hour and 15 minutes west of Kalamazoo

South Haven, Michigan (Lake Michigan): approximately 45 minutes west of Kalamazoo

Gurnee, Illinois (Six Flags Great America Amusement Park): approximately 4 hours southwest of Kalamazoo

Niagara Fall (Canada side): approximately 8 hours northeast of Kalamazoo

How to Contact CELCIS

Western Michigan University

1903 West Michigan Avenue

Kalamazoo, Michigan 49008-5223

Phone: 269-387-4800 Fax: 269-387-4806

Email: kimberly.k.cho@wmich.edu

Emergency Telephone Numbers

Mr. Joel Boyd, Interim Director (269) 823-3837

Ms. Kim Cho, Admissions Coordinator (269) 324-2353 (269) 377-9095

Helpful Information

- The Diether H. Haenicke Institute for Global Education is offering **free** airport pick-up service for all CELCIS students who arrive at the Kalamazoo Airport August 31-September 14. Leisure Limousine is located inside the Kalamazoo Airport and will be available to take you to your housing location in Kalamazoo.
 - Each student will receive a Western Michigan University email account. This email is the one that CELCIS will use to communicate to students. If you have a personal email account, make sure your friends and family use it rather than your WMU account.
 - While we are suggesting that you bring 3 photographs, you may wish to bring more. Passport size photos are expensive in Kalamazoo (\$12~\$18 per picture).
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Helpful Information (Continued)

- You may want to bring an international telephone card. While long distance service is available to students in the dormitories, it is not immediately activated. It can also be expensive, depending on how often you call your friends and family. You will also receive a free international telephone card in your Orientation packet upon check-in.
- If you wish to have large packages sent to you while you are living in Kalamazoo, you may want to have them sent to the CELCIS address listed on the previous page. If you are not home when your package arrives, it will go back to the local post office off-campus.
- Please plan to fly directly into Kalamazoo. While Detroit and Chicago appear close on the map, they are approximately 2-1/2 hours from Kalamazoo by car. If you travel by train or bus, it may take 4~5 hours to arrive in Kalamazoo.
- Make sure to write your name on all documents as it appears in your passport.
- Kalamazoo does have a public bus system. It is free to ride for all CELCIS and WMU students. The bus operates Monday-Friday from 6:00 AM-10:15 PM and Saturday from 8:15 AM-6:45 PM. No Sunday service is provided. The bus routes have frequencies of 15-minutes, 30-minutes, 45-minutes, and 60 minutes, depending on the time of day and the route. If you would like to have more information about the Kalamazoo bus system and/or the schedule, please let us know when you arrive. During orientation week, you will have the opportunity to use the Kalamazoo bus system with the Activities Coordinator.
- Make sure to travel with U.S. currency, traveler's checks, and/or credit cards (Master Card, Visa). While exchanging foreign currency to U.S. dollars is possible, it is expensive to do in Kalamazoo and is not possible on campus.
- If you are coming to the U.S. with a credit card (Master Card or Visa), make sure to check with the institution to make sure the card is authorized for purchases made in the U.S.
- Taxi service in Kalamazoo is somewhat different than what you may expect. Typically you can find taxis outside of the airport. If you wish to use a taxi, we recommend that you contact the taxi company directly to arrange pick-up. The average wait time for a taxi to arrive can be up to 15 minutes. The cost is about \$1.65 to enter a taxi and \$1.55 per mile after that.
- Know your height in feet and inches and your weight in pounds for U.S. Identification purposes.
- Know your complete home country mailing address (IN ENGLISH), including postal code.
- If you purchased a meal plan with your residence hall, you will automatically receive Bronco Bucks on your Bronco ID card. Bronco Bucks can be used at any Dining Services Campus Café (See the Dining Services website for more information about Bronco Bucks (<http://www.wmich.edu/dining/broncobucks.html>)).



TURN OVER TO READ ABOUT A SPECIAL WMU
OPPORTUNITY...

Academic Accommodation for Persons with Disabilities

Both in compliance with and in the spirit of the Americans with Disabilities Act (ADA), CELCIS would like to work with you if you have a disability that is relevant to your study in our program. If you have a documented disability and wish to discuss academic accommodations, please contact the Office of Disabled Students Resources and Services at 269-387-2116 (or www.dsrs.wmich.edu).

SPECIAL WMU OPPORTUNITY!

Western Michigan University is providing a special one-time opportunity for CELCIS students. All university-eligible CELCIS students enrolled for Fall Semester 2009 will be able to take University 1010 for free. This course is designed to help students experience the different ways of learning and to improve their academic, personal, social and career development. Students enrolled in this class will earn one university credit that may be applied toward certain degrees when they are full-time university students.

We're on the Web!
<http://www.wmich.edu/celcis>