

Western Michigan University  
College of Health and Human Services  
**International Committee**

**February 13, 2009**

Present: Linda Zoeller (Presiding), Mary Lagerwey, Richard Long (recorder), Judith Sadler, Maureen Mickus, Gay Walker, Joyce Thompson, Dennis Simpson,  
 Guests: Steve Malcolm, Brett Berquist, Anastasia Kaml  
 Absent: Yvette Hyter (ill), Denise Bowen (teaching), Linda Reeser (conference), Kathi Fuller (out of town)

Agenda Item	Discussion	Actions/ Follow-up/ Outcomes
A. Call to Order	The meeting was called to order by Linda Zoeller at 9:00 am	
B. Approval of Agenda		Agenda approved
C. Approval of Minutes	Minutes for January 16, 2009 were distributed as an incorrect file.	Approval tabled until next meeting. Members are asked to throw away the minutes sent labeled 01162009. The proper minutes will be sent out for approval at March meeting.
D. Old Business		
1. International Visits / Program Updates - Mexico	<p>Gay provided update for Kathi Fuller on the plans for the study abroad visit to Mexico. Seven people currently signed up. Request for application extension has been requested. Registrations are down overall, possibly related to economy. Question arose as to who makes this decision -- the Dean or HIGE??</p> <p>There was discussion of the need for vetting flyers through the Dean's office communications director, and ensuring that the College Logo is on all flyers.</p>	Need to clarify the decision-making re: extensions on trips / applications. ( <i>see minutes 4/3/2009</i> )

2. Slovakia	Judith Sadler reported that four students are admitted with two more interested. Deadline is extended to Feb. 28. Discussion of concern for how we inform students of international opportunities.	
3. Ireland	Maureen Mickus reports that she is leaving with 17 students in a couple of weeks (2/27). She turned people away. One male and three African Americans are on the trip. The Ireland trip is short term – which makes it unique in the University study abroad program. She is interested in fund raising as a part of the activity. Looking at fund raising for Special Olympics in Ireland. Trip will include presentation about cross border relations. OT has elective needs (9 credits, undergrad). We need more electives in OT. The study abroad program counts as an elective. A number of students received \$600 scholarships via Haenicke. Thanks!!! Maureen felt there was more of a need to allow students to get together and learn about each other – in addition to the focus on trip preparation. The Ireland group meets about 10 clock hours pre-trip. Maureen raised the issue of helping students learn the communications and professional behaviors area of the trip. Saturdays are working for briefing meetings.	Develop a “ briefing book” on study abroad with health related foci as our collective experience can be a valuable aid in teaching others about how to put together a study abroad trip.
4. South Africa	Steve Malcolm reported that there are 18 applications for this trip. Bob Bensley has not responded back to L Zoeller regarding coming to this committee meeting.	Dean Washington will be asked to contact Dean Wegenke regarding Bob Bensley’s visit to this committee regarding the South Africa linkage and health focus.
5. Netherlands	Mary Lagerwey will be going to Utrecht in early July to solidify plans for a first trip in Summer 2010. Mary is looking at brief summer offerings in the Netherlands in July.	
6. Australia	Maureen Mickus, Linda Zoeller and Anastassia Kaml have a meeting scheduled on March 23 to discuss study abroad possibilities with Deakin University in Melbourne.	

7. Participation in Study Abroad	Discussion about how we might increase applications to our study abroad programs.	Suggested strategies: *Steve Malcolm suggested visits to targeted classes and targeted flyer distribution. *Advisors university-wide also can be conduits for student contact. *Use of Facebook to recruit and publicize Study Abroad. *Study Abroad counts as elective for Lee Honors College students.
E. International Report Planning ACE Lab Report	Steve Malcolm - ACE Laboratory report format (see handout) was discussed. Steve has put together a preliminary outline/Table of Contents. Our document for the ACE lab report will be framed by the guiding principles we have already established. It would be nice to show historical trends in our study abroad work relative to the principles. Can we generate outcome measures for the impact of study abroad activities? How does our international work function to support teaching, research and service?? How can we document this??	J Thompson suggests that the needs assessment of 2002 will help as background information, but the key aspect of the report will focus on what has occurred since we were officially designated a college committee in March 2008. Brett commented that there are some data available at HIGE that can assist us in evaluating outcomes of the study abroad program. We can expect the ACE review committee coming in Fall, 2009. We should have the report prepared by September, 2009.
F. IEC Report	Steve Malcolm also handed out a template for an "Internationalization Inventory". We had a discussion about how to gather information about for use in the "Internationalization Inventory". Joyce suggests that the PAR may be a place to gather this information. A survey also is being conducted at the individual faculty member about faculty attitudes towards	More to follow

	international efforts. Maureen expressed concern about survey sampling with the survey for WMU Internationalization Review – potential selection bias.	
d. Web site design	<p>Patricia Pettinga was unable to be present; but sent her report. She has not yet added international pages to the CHHS Web site. She has a meeting scheduled with Margaret von Steinen, Communications Officer for HIGE, on Tuesday, February 24. At that time, she will post international information up on the CHHS Web page and will discuss with Margaret how we can collaborate and link with her site.</p> <p>Pettinga will also be contacting Sadler, Mickus and Fuller for information on their programs for the Web site.</p>	.
G. New Business		
1. Internships Abroad	<p>Three speakers coming this year via the World Affairs Council. Discussed Kim Ritter’s activities she has planned via HIGE.</p> <p>Brett gave us an orientation to the HIGE website. We now have the opportunity to offer students international internship opportunities. He suggests that we explore internship opportunities on a discipline by discipline basis.</p>	Kim Ritter will be invited to the March meeting to discuss this further.
2. Curriculum Integration Project	<p>Brett Berquist and Anastassia Kaml reported on this item. There is a web page about this topic that was reviewed in the meeting (<a href="http://international.wmich.edu/content/view/1487/453/">http://international.wmich.edu/content/view/1487/453/</a>) How do we help students integrate their study abroad into their overall academic program? How can we talk to students about enhancing their overall educational experience via study abroad? How can we help them with course selection?</p>	

3. Other	Electronic Boards in CHHS might be better used to stream this week's events.	Discuss this suggestion with P Pettinga.
Agenda Items for March and April meetings		<p>Future Agenda Items include:</p> <ul style="list-style-type: none"> <li>• Cat Fuller will be invited to present on Fulbright opportunities.</li> <li>• Kim Ritter will be invited to the March meeting.</li> <li>• Delores Walcott has been recommended as a potential guest by Brett Berquist to discuss her future study abroad projects.</li> </ul>
Adjournment		Meeting was adjourned at 10:55AM
Next Meeting	Linda Zoeller will be out of town for a nursing conference on March 13.	<p>MARCH 13,2009 @ 9:00 AM  Room 3267 CHHS  April 3 is the last scheduled meeting for this academic year.</p>

Submitted by: Richard Long / Linda Zoeller